

London Borough of Harrow

CABINET FORWARD PLAN (1 December 2011 - 31 March 2012)

MONTH:- December

This Plan sets out matters which are likely to be the subject of a key decision over the next 4 months.

A Key Decision is a decision by the Executive which is likely to:

- (i) result in the Council incurring expenditure which is, or the making of savings which are, significant having regard to the Council's budget for the service or function to which the decision relates; or
- (ii) be significant in terms of its effects on communities living or working in an area of two or more wards of the Borough.

A decision is significant for the purposes of (i) above if it involves expenditure or the making of savings of an amount in excess of £1m for capital expenditure or £500,000 for revenue expenditure or, where expenditure or savings are less than the amounts specified above, they constitute more than 50% of the budget attributable to the service in question.

Please note that decision dates are indicative and may change. Please consult Democratic & Electoral Services if you wish to check the decision date of a particular item.

Subject	Nature of decision	Decision making body	Decision date	Cabinet Member/Lead officer	Consultation required	Background Documents
DECEMBER						

Subject	Nature of decision	Decision making body	Decision date	Cabinet Member/Lead officer	Consultation required	Background Documents
Revenue and Capital Monitoring Report to 30 September 2011	To note the position and any necessary action being taken to approve virements as necessary	Cabinet	15 December 2011	Councillor Bill Stephenson Jennifer Hydari, Divisional Director, Finance hasina.shah@harrow.gov.uk Tel: 020 8424 1573	None	None
Draft Revenue Budget 2012/13 - 2016/17	Approve the draft revenue budget (including schools budget)	Cabinet	15 December 2011	Councillor Bill Stephenson Julie Alderson, Interim Director of Finance jennifer.hydari@harrow.gov.uk Tel: 020 8424 1393	Consultation Plan will be included in the report	None
Draft Housing Revenue Account Budget 2012/13 to 2016/17, inclusive of the wider HRA Reform and Business Plan	Approve the draft HRA budget, not the proposed reforms and the Business Plan	Cabinet	15 December 2011	Councillor Bill Stephenson Julie Alderson, Interim Director of Finance jennifer.hydari@harrow.gov.uk Tel: 020 8424 1393	Consultation with Tenants' and Leaseholders' Forum	None

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Draft Capital Programme 2012/13 to 2016/17	Approve the draft capital programme	Cabinet	15 December 2011	Councillor Bill Stephenson Julie Alderson, Interim Director of Finance jennifer.hydari@harrow.gov.uk Tel: 020 8424 1393	None	None
Council Tax Base 2012/13	Approve the tax base for 2012/13	Cabinet	15 December 2011	Councillor Bill Stephenson Julie Alderson, Interim Director of Finance jennifer.hydari@harrow.gov.uk Tel: 020 8424 1393	None	None
Housing Changes Review	Approval of options and strategic priorities to determine how the Council will develop, let and manage affordable	Cabinet	15 December 2011	Councillor Bob Currie Lynne Pennington, Divisional Director of Housing alison.pegg@harrow.gov.uk	All tenants and residents across the borough via a range of mechanisms including: focus groups, roadshows,	PID's, Housing Changes booklet, consultation analysis, EQIA's, evidence base and Communication and Engagement

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	housing in Harrow in the future			Tel: 020 8424 1933	steering groups, HFTRA, TLRCF, TRA's, service specific meetings, Homing In, Housing Changes booklet, door knocking, website. Views and comments will be invited via questionnaire, telephone, email via the Council's website up until the period ending 26/9/11. Further consultation will take place following the approval of options and strategic objectives. Representations should be made to Housing Partnerships and Strategy Team in Civic 2	Calendar – available on the website www.harrow.gov.uk/housingchanges

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					- Direct dial: 020 8416 8623 Email: housingchanges@harrow.gov.uk	
Harrow Highways Construction Contract	Contract Award	Cabinet	15 December 2011	Councillors Phillip O'Dell and Thaya Idaikkadar John Edwards, Divisional Director, Environmental Services dave.master@harrow.gov.uk Tel: 020 8424 1580	None	Recommended New Construction Contractor for Highways and Associated Infrastructure Work
School Expansion Programme	Agree statutory consultations about school expansions	Cabinet	15 December 2011	Councillor Brian Gate Catherine Doran, Corporate Director, Children's Services johanna.morgan@harrow.gov.uk Tel: 020 8736 6841	A borough-wide consultation will be held during October and early November (dates to be confirmed and will be widely publicised) and the outcome will be reported to December	Consultation papers (to be available when the consultation is launched)

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					Cabinet for consideration	
Harrow's Children's Centre	Consideration and approval of recommendations for the future of Harrow's Children's Centres	Cabinet	15 December 2011	Councillor Mitzi Green Catherine Doran, Corporate Director, Children's Services wendy.beeton@harrow.gov.uk Tel: 020 8416 8830	Extensive consultation has taken place between 17 May and 11 August 2011	Consultation Report will be included as an appendix to the Cabinet report
Harrow and Wealdstone Area Action Plan (Reg 25)	That Cabinet be requested to recommend the Harrow & Wealdstone Area Action Plan – Preferred Option Consultation document to the Council for a statutory six week period of public consultation	Cabinet	15 December 2011	Councillor Keith Ferry Andrew Trehern, Corporate Director, Place Shaping matthew.paterson@harrow.gov.uk Tel: 020 8736 6082	Subject to six week period of public consultation to be undertaken in accordance with procedures the Council's adopted Statement of Community Involvement	Harrow & Wealdstone Area Action Plan: Issues and Options Consultation document; Report to LDF Panel of 26 July on consultation responses to the Harrow & Wealdstone Area Action Plan: Issues and Options

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						Consultation document; Submission version of the Harrow Core Strategy
Senior Management Restructure	For Cabinet to agree the proposal for a revised senior management structure	Cabinet	15 December 2011	Councillor Bill Stephenson Michael Lockwood, Chief Executive, Harrow Council michael.lockwood@harrow.gov.uk Tel: 020 8424 1001	The consultation commenced on 21 October and will run for a period of 4 weeks, ending at 5.00pm on 18th November 2011. The Chief Executive will meet formally to discuss the proposals with all Senior Managers and Cabinet. The recognised trade unions and PAs are also being consulted. Responses to this consultation can be made either directly to the Chief	Senior Management Restructure Consultation Pack October 2011

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					Executive or via your trade union. Cabinet will be asked to approve the final structure on 15 th December.	
Joint West London Waste Plan: Submission Document	<p>Cabinet to:</p> <p>(a) recommend the submission version of the West London Waste Plan to the Council for a six week statutory pre-submission consultation</p> <p>(b) recommend that the Council approve the West London Waste Plan for submission to the Secretary of State following the pre-submission consultation</p>	Cabinet Council	<p>15 December 2011</p> <p>Requires a Council Decision</p>	<p>Councillor Keith Ferry</p> <p>Andrew Trehern, Corporate Director, Place Shaping matthew.paterson@harrow.gov.uk Tel: 020 8736 6082</p>	Subject to six week period of public consultation to be undertaken in accordance with the procedures set out in the Council's adopted Statement of Community Involvement	<p>WLWP: Issues and Options Consultation document (January 2009); WLWP: Proposed Sites and Policies Consultation Document (February 2011)</p>

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Open Spaces Strategy and Action Plan	Adopt Open Spaces Strategy	Cabinet	15 December 2011	<p>Councillors Phillip O'Dell and Keith Ferry</p> <p>Brendon Hills, Corporate Director, Community and Environment Services jerry.hickman@harrow.gov.uk Tel: 020 8424 1701, Andrew Trehern, Corporate Director, Place Shaping</p>	Extensive consultation on principles to guide the provision of open spaces will take place over the summer. Consultation with general public and stakeholder groups.	None
Shared Legal Practice	Approval for the establishment of a shared Legal Practice	Cabinet	15 December 2011	<p>Councillor Graham Henson</p> <p>Hugh Peart, Director of Legal and Governance Services jessica.farmer@harrow.gov.uk Tel: 020 8424 1889</p>	Staff and unions will be consulted on the TUPE transfer once a decision is made. Staff and unions have been consulted on the proposal but this does not affect the TUPE consultation.	None

Subject	Nature of decision	Decision making body	Decision date	Cabinet Member/Lead officer	Consultation required	Background Documents
Consultation on Local Development Order for North Harrow	Authorisation to undertake consultation on a draft "Local Development Order" proposing to grant permission for a range of "town centre" uses in parts of North Harrow town centre, without the need for planning permission.	Cabinet	15 December 2011	Councillor Keith Ferry Stephen Kelly, Divisional Director of Planning Services andrew.clements@harrow.gov.uk Tel: 020 8736 6535	Ward Members for both Wards, informal consultation with community and business groups in partnership with North Harrow Town Centre Manager, Economic Development Team	North Harrow Outer London Fund Round I bid document.
JANUARY						
Borough-wide Lorry Control Strategy	To consider a proposed strategy for regulation of goods vehicle movements on the highway network	Cabinet	19 January 2012	Councillor Phillip O'Dell Brendon Hills, Corporate Director, Community and Environment Services david.eaglesham@harrow.gov.uk Tel: 020 8424 1500	Key stakeholders will be engaged during the strategy development phase and a full public consultation undertaken. The results of consultation will reported to	Harrow Transport Local Implementation Plan 2

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					Cabinet.	
Modernising Terms and Conditions of Employment	To agree variation to terms and conditions of employment	Cabinet	19 January 2012	<p>Councillor Graham Henson</p> <p>Jon Turner, Divisional Director HRD & Shared Services lesley.clarke @harrow.gov.uk Tel: 020 8420 9309</p>	<p>Trade union representatives – through fortnightly and latterly weekly negotiation meetings</p> <p>The workforce – through the March and September staff surveys, briefing sessions, focus groups and newsletter articles</p> <p>Representations can be made via the trade unions or directly to the author</p>	<p>Cabinet report 17 March 2011 titled 'Modernising Terms and Conditions of Employment'http://modern.gov:8080/documents/s74035/Modernising%20Terms%20and%20Conditions.pdf</p>
Collection Fund	Note the estimated surplus/deficit on the Collection Fund at 31 March 2012 and the Harrow share of this; Agree that	Cabinet	19 January 2012	<p>Councillor Bill Stephenson</p> <p>Jennifer Hydari, Divisional Director, Finance jennifer.hydari @harrow.gov.uk</p>	This is a statutory requirement relating to the setting of the Council Tax. It is not subject to consultation	The Local Authorities (Funds) (England) Regulations 1992

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	this figure be transferred to the General Fund in 2012/13			Tel: 020 8424 1393		
London Boroughs Grants Scheme 2012/13	Approve the Council's contribution to the LBGS for 2102/13	Cabinet	19 January 2012	<p>Councillors Bill Stephenson and David Perry</p> <p>Brendon Hills, Corporate Director, Community and Environment Services kashmir.takhar@harrow.gov.uk Tel: 020 8420 9331 steve.tingle@harrow.gov.uk Tel: 020 8420 9384, Julie Alderson, Interim Director of Finance</p>	None	None
The Future of Cultural Services in Harrow	Note progress made in delivery of Harrow's cultural services and approval of outline principles and options for the future	Cabinet	19 January 2012	<p>Councillor David Perry</p> <p>Marianne Locke, Divisional Director, Community & Culture marianne.locke</p>	Consultation has included online survey, stakeholder forums and focus groups with users and non-users of	None

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	provision and delivery of cultural services in Harrow including libraries, arts and sports & leisure			@harrow.gov.uk Tel: 020 8736 6530	cultural services	
FEBRUARY						
Better Deal for Residents - Mobile and Flexible Working Transformation Programme - Full Business Case	Approve the implementation of the improvements set out in the Mobile & Flexible Working Full Business Case.	Cabinet	9 February 2012	Councillors Bill Stephenson and Graham Henson Andrew Trehern, Corporate Director, Place Shaping andy.parsons@harrow.gov.uk Tel: 020 8736 6106	Staff and Trade unions Better Deal for Residents Trade Union Forum; series of meetings with the trade unions; staff/managers workshops and meetings; Managers forum; staff and managers newsletters; Representations to Mobile&Flexible@harrow.gov.uk or betterdeal@harr	Mobile & Flexible Working Full Business Case

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					www.harrow.gov.uk	
Revenue and Capital Monitoring report to 31 December 2011	To approve virement, rephasing and revised capital programme	Cabinet	9 February 2012	Councillor Bill Stephenson Julie Alderson, Interim Director of Finance hasina.shah@harrow.gov.uk Tel: 020 8424 1573	None	None
Final Revenue Budget 2012/13 to 2016/17	Recommend to Council the final revenue budget, including the schools budget	Cabinet Council	9 February 2012 16 February 2012	Councillor Bill Stephenson Julie Alderson, Interim Director of Finance jennifer.hydari@harrow.gov.uk Tel: 020 8242 1393	None	None
Fees and Charges 2012/13	Set fees and charges for 2012/13	Cabinet	9 February 2012	Councillor Bill Stephenson Julie Alderson, Interim Director of Finance	None	None

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				steve.tingle @harrow.gov.uk Tel: 020 8420 9384		
Final Housing Revenue Account Budget 2012/13 to 2016/17	Recommend to Council the final revenue budget	Cabinet Council	9 February 2012 16 February 2012	Councillor Bill Stephenson Julie Alderson, Interim Director of Finance donna.edwards @harrow.gov.uk Tel: 020 8424 1140	None	None
Treasury Management Strategy and Prudential Indicators 2011/12	Approve the TM strategy and the prudential indicators	Cabinet Council	9 February 2012 16 February 2012	Councillor Bill Stephenson Julie Alderson, Interim Director of Finance hasina.shah @harrow.gov.uk Tel: 020 8424 1573	None	None
Final Capital Programme 2012/13 to 2016/17	Approve final capital programme	Cabinet Council	9 February 2012 16 February 2012	Councillor Bill Stephenson Julie Alderson,	None	None

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				Interim Director of Finance steve.tingle@harrow.gov.uk Tel: 020 8420 9384		
<p>MARCH</p> <p>Currently no items</p>						

If you have comments on any of the issues raised in the Forward Plan please contact the lead officer whose details are indicated. Alternatively contact Daksha Ghelani, Senior Democratic Services Officer, on telephone no. 020 8424 1881 or by email: daksha.ghelani@harrow.gov.uk

CONTACT DETAILS OF PORTFOLIO HOLDERS

Portfolio	Councillor	Address	Telephone no.	Email
Finance and Business Transformation	Bill Stephenson	13 Cunningham Park HARROW HA1 4QW	Group Office: (020) 8424 1897 Home: (020) 8427 0247	Email: bill.stephenson@harrow.gov.uk
Environment and Community Safety	Phillip O'Dell	64 Marlborough Hill HARROW HA1 1TY	Group Office: (020) 8424 1897 Home: (020) 8861 0090	Email: phillip.odell@harrow.gov.uk
Adult Social Care, Health and Well-Being	Margaret Davine	6 Salisbury Road HARROW HA1 1NY	Group Office: (020) 8424 1897 Home: (020) 8863 3675 Mobile: 07956 452725	Email: margaret.davine@harrow.gov.uk
Children's Services	Mitzi Green	The Group Office Room 102, PO Box 2 Civic Centre Station Road HARROW HA1 2UH	Group Office: (020) 8424 1897	Email: mitzi.green@harrow.gov.uk
Community and Cultural Services	David Perry	The Group Office Room 102, PO Box 2 Civic Centre Station Road HARROW HA1 2UH	Group Office: (020) 8424 1897 Mobile: 07505 430133	Email: david.perry@harrow.gov.uk

Portfolio	Councillor	Address	Telephone no.	Email
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